

TEMPORARY OUTDOOR DINING PERMIT ON PRIVATE PROPERTY

Note: A Different Permit Application and Approvals is Used Dining Areas within the Public Right-of-Way

Restaurant Name: _____

Restaurant Address: _____

Primary Contact Name: _____

Primary Contact Phone: ____ - ____

Primary Contact Email: _____@_____

Requested Hours of Operation:

SUN: _____ to _____

MON: _____ to _____

TUE: _____ to _____

WED: _____ to _____

THU: _____ to _____

FRI: _____ to _____

SAT: _____ to _____

DID YOU HAVE TEMPORARY OUTDOOR DINING DURING COVID IN 2020? Yes No

*If you responded "Yes" please complete only page 1 of this form. If you responded "No" please complete page 1 AND 2 and any other applicable attachments. **If your 2020 Temporary Outdoor Dining has changed in the past year please complete pages 1 AND 2.***

Please initial the following:

____ I will not serve alcohol unless I have a valid Village liquor license to do so.

____ I have read the State of Illinois Guidelines for Restaurants and Bars to Operate Outdoor Dining Areas during Phase 4, published by the Illinois Department of Commerce & Economic Opportunity (IDCEO) and agree to abide by all of those requirements.

____ I understand and agree that customers may not gather in groups of more than ten (10) and we will enforce those limits.

____ I understand and agree that my employees will practice social distancing standards, including wearing face coverings when within six feet of customers and others.

____ I understand and agree that my employees will follow the disinfecting and cleaning procedures in the IDCEO Guidelines.

Name: _____

Signature: _____ Date of Application: ____/____/2021

Requested Number of Outdoor Seats: _____ Seats

Requested Number of Outdoor Tables: _____ Tables

Is there an existing PERMANENT outdoor dining area for the restaurant? Yes No

If yes, are you looking to enlarge an existing seating area? Yes No

Do you have a Village Liquor License? Yes No

Will you be serving alcohol outdoors? Yes No

Where will the Outdoor Dining Area be Located? (check all that apply)

Previously Authorized Outdoor Dining Area

Private Sidewalk/Walkway/Patio

Parking Lot

Other _____

I have attached the following information, as applicable:

Schematic plan showing the layout of the outdoor dining area with the following:

- Dimensions of the tables to be used
- Locations of tables and chairs showing minimum 6-foot separation from other tables
- Number of seats that will be allowed per table
- Locations of any doors in the vicinity and how they will be unobstructed
- Locations of any outdoor sanitation stations
- Walkways going around outdoor seating areas and means of separation (note: 36-inch clearance required)
- Locations of any abutting parking spaces (36-inch clearance required)
- Any proposed awnings or umbrellas

If the dining area will be partially or entirely located in a private parking lot, a separate checklist is required (attached).

If a tent larger than 400 square feet with sides is proposed, complete Application for Tents (see attached).

If a tent greater than 700 square feet without sides is proposed, complete Application for Tents (see attached).

Letter or evidence of permission of the property owner, if required

Letter or evidence of permission of a neighboring business, if using their space or impacting access.

Care should be taken with the use of any extension cords and other wires to make sure they do not pose a tripping or electrical shock hazard to employees or customers. If any temporary electrical service is proposed, an electrical permit may be required. Please contact the Electrical Inspector at 847-664-4061 or our general number 847-664-4050.

If the restaurant has been closed for a prolonged period of time, special safeguards and inspections are necessary to ensure a safe re-opening. The re-opening checklist is attached and will be used by our Health Inspector prior to allowing the reopening of a restaurant that was closed for an extended period during the pandemic.